

CHELAN COUNTY COMMISSIONERS  
MINUTES OF APRIL 15&16, 2024

**MONDAY, APRIL 15, 2024**

**9:00:03 A.M. Opening – Pledge of Allegiance**

Chairman Overbay calls the meeting to order. Present for session are Commissioner Gering, Commissioner Smith, Budget Director Nicole Thompson, Economic Services Director Ron Cridlebaugh, and Clerk of the Board Anabel Torres.

**9:01:47 A.M. Public Comment Period**

*Comment provided by the Following members of the public:*

- Marc Norsen

**9:05:25 A.M. Public Comment Period Closed**

**9:05:35 A.M. Consent Agenda**

Upon motion and second by Commissioner Gering and Smith, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
  - a) Jamie Davis, Natural Resources – New Hire
  - b) Mike Eash, Natural Resources – Othpuber, Re-Hire
  - c) Jose Hurtado, Natural Resources – Other, Re-Hire
  - d) Jake Bunde, Natural Resources – Other, Re-Hire
  - e) Anna Kirkpatrick, Assessor – Step Increase
  - f) Cassidy Key-Darlington, Assessor – Step Increase
  - g) Cathy Thackeray, Fair/Expo – Other, Re-Hire
  - h) Zane Thackeray, Fair/Expo – Other, Re-Hire
  - i) Laurence LaFever, Fair/Expo – Other, Stipend
  - j) Shannon Lee, Regional Justice Center – Step Increase
  - k) Michelle Torgerson, Regional Justice Center – Step Increase
  - l) Jason Krawczyk, Regional Justice Center – Step Increase
  - m) Scott Kenoyer, Sheriff – New Hire
  - n) Brenna Wyatt, Sheriff – New Hire
  - o) Adam Pfleeger, Noxious Weeds – Promotion

- p) Marcus Foster, Prosecuting Attorney – Step Increase  
4. Request to Solicit for Donation of Annual Leave 20240415A5-1

**Board Discussion**

- LTAC
- Link Board
- Telecommunicator week
- Executive director from the Manson Chambers
- Community Forest Tour RE: Gate Replacement
- Malaga River Front Park
- Farm Bureau
- Investment Committee

**9:23:55 A.M. Executive Session RE: Real Estate**

Upon motion and second by Commissioners Gering and Smith, the Commission unanimously approves to move into 5 minutes Executive Session Pursuant to RCW 42.30.110(b) to discuss the selection site or acquisition of real estate by lease or purchase.

*Extend Executive Session by 5 minutes– Public Notified*

**9:33:20 A.M. Moved Back to Regular Session**

**9:33:47 A.M. Natural Resources Director Mike Kaputa**

Discussion

1. Amendment 1 to agreement with Natural Systems Design for East Fork Mission Creek construction support
2. Amendment 3 to agreement with Natural Systems Design for Beaver Creek Culvert Replacement construction support
3. Agreement with Washington Military Department for Squilchuck Basin Defensible Space Project
4. Other

**9:36:35 A.M. Action**

Upon motion and second by Commissioner Smith and Gering, the Commission unanimously approves the action items as follows:

1. Amendment 1 to agreement with Natural Systems Design for East Fork Mission Creek construction support 20240415A5-2
2. Amendment 3 to agreement with Natural Systems Design for Beaver Creek Culvert Replacement construction support 20240415A5-3
3. Agreement with Washington Military Department for Squilchuck Basin Defensible Space Project 20240415A5-4

**9:36:40 A.M. Continued Departmental Discussion**

**9:45:09 A.M. Recess**

**10:00:07 A.M. Back in Session**

**10:00:24 A.M. Economic Services Director Ron Criddlebaugh**

Discussion

1. Resolution to authorize a WSDOT Aviation grant application for PAPI Replacement
2. Letter of Support for Douglas County Low-Income Housing Planning Grant
3. Contract Amendment Monitor Park, Farm Worker Housing
4. Amendment to Housing Division Homelessness Assistance Unit Emergency Housing Fund
5. Departmental Update

**10:17:43 A.M. Action**

Upon motion and second by Commissioner Smith and Gering, the Commission unanimously approves the action items as follows:

1. Resolution #2024-25 RE: Authorize a WSDOT Aviation grant application for PAPI Replacement
2. Letter of Support for Douglas County Low-Income Housing Planning Grant 20240415A5-5
3. Contract Amendment Monitor Park, Farm Worker Housing 20240415A5-6
4. Amendment to Housing Division Homelessness Assistance Unit Emergency Housing Fund 20240415A5-7

**10:21:09 A.M Recess**

**10:29:58 A.M. Back in Session**

**10:31:08 A.M. City of Chelan Administrator Wade Farris**

**10:42:08 A.M. Executive Session Re: Performance of a Public Official**

Upon a motion by Commissioner Smith and a second by Commissioner Gering, the Commission unanimously approved entering a 5-minute executive session pursuant to RCW 42.30.110(g) to discuss the performance of a public employee

**10:47:54 A.M. Back in Session**

**10:48:20 A.M. Recess**

**11:01:22 A.M. Back in Session**

**11:01:55 A.M. Natural Resources Director Mike Kaputa**

**11:01:58 A.M. Chairman Overbay Officially Closed the Bid Opening to Further Submissions for the following Projects**

1. Eagle Creek Culvert Replacement Project

A total of one bid was received as follow:

1. Strider Construction \$ 1,856,154 20240415B1-1

**11:05:57 A.M. Action**

Upon motion and second by Commissioners Smith and Gering, the Commission unanimously approves to accept the bid as presented, bid to be awarded next week on Natural Resources agenda time.

Bid documents were referred to the Natural Resources Department for comprehensive evaluation of the bids to determine compliance with project requirements.

**11:10:20 A.M. Recess Until Tuesday**

**TUESDAY, APRIL 16, 2024**

**9:00:04 A.M. Back in Session**

**9:01:09 A.M. Executive Session RE: Litigation**

Upon motion and second by Commissioners Smith and Gering, the Commission unanimously approves to move into a 15-minute Executive Session Pursuant to RCW 42.30.110(iii) to discuss with legal counsel matters relating to Litigation.

*Extend Executive Session by 22 minutes– Public Notified*

**9:38:50 A.M. Moved Back to Regular Session**

**9:38:55 A.M. Public Works Director Eric Pierson**

Discussion

1. Interagency Agreement with Washington State Department of Transportation for Detour Route from US Highway 2 to Chumstick Highway
2. Call for Bids – Supplying Gasoline and Diesel
3. Resolution Establishing County Road Project 753 (CRP 753) as the Bridge Seal Bundle Project
4. Commissioners Notice of Hearing – Franchise Agreement with Computer 5 dba LocalTel Communications
5. Open Item

**9:44:02 A.M. Action**

Upon motion and second by Commissioner Gering and Smith, the Commission unanimously approves the action items as follows:

1. Interagency Agreement with Washington State Department of Transportation for Detour Route from US Highway 2 to Chumstick Highway 20240415A5-8
2. Call for Bids – Supplying Gasoline and Diesel 20240415B1-2
3. Resolution #2024-256RE: Establishing County Road Project 753 (CRP 753) as the Bridge Seal Bundle Project
4. Commissioners Notice of Hearing – Franchise Agreement with Computer 5 dba LocalTel Communications 20240415H6-1

**9:46:59 A.M. Recess**

**10:16:05 A.M. Back in Session**

**10:16:10 A.M. Community Development Director Deanna Walter**

Discussion

1. Code Text Amendments – Additional Public Outreach

2. Short-Term Rental Percentage Comparison Between 9% and 6% in Manson UGA
3. Rural Restaurant and Food & Beverage Service

**10:43:19 A.M. Action**

Upon motion and second by Commissioner Gering and Smith, the Commission approves the action items as follows:

1. Request to the Planning Commission to Revisit and Reassess Short-Term Rental Caps in Chelan County 20240415C8-1

*Motion carries with a majority vote, Commissioner Overbay Voting “Nay”*

**10:49:13 A.M. Executive Session RE: Pending Litigation**

Upon motion and second by Commissioners Smith and Gering, the Commission unanimously approves to move into a 11-minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with Deputy Prosecuting Attorney Marcus Foster matters relating to potential litigation.

*Extend Executive Session by 18 minutes– Public Notified*

**11:18:13 A.M. Moved Back to Regular Session**

**11:19:47 A.M. City of Leavenworth Mayor Carl Florea**

**11:45:11 A.M. Continued Board Discussion**

- Interlocal Agreement

**11:55:54 A.M. Action**

Upon motion and second by Commissioner Gering and Smith, the Commission unanimously approves the action items as follows:

1. Notice of Hearing Re: ZTA-2022-419: Proposed Incorporation of City of Leavenworth Ordinances (#1627 And #1650) In the Urban Growth Area 20240415H6-2

**11:57:36 A.M. Adjourn**

Board adjourns until Monday, April 22, 2024.

Weekly Voucher Approval for Payment  
Current Expense

20240415B4-1  
\$ 271,873.61

Other Funds		<u>\$1,539,071.34</u>
	Total All Funds	\$1,810,944.95

BOARD OF CHELAN COUNTY COMMISSIONERS

KEVIN OVERBAY, CHAIR

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ANABEL TORRES, Clerk of the Board